



## Guidelines for Medical Emergencies

Based on the American Red Cross recommendations for accessing the Emergency Medical System:

If one or more of the following occur, activate the EMS by dialing **9-911** from an office or campus phone and notify Security at **414-410-4220** on the main campus or **414-235-7897** at the city center.

1. The person is or becomes unconscious
  2. The person has difficulty breathing or is breathing in a strange way.
  3. The person reports chest pain or pressure.
  4. The person is bleeding severely
  5. The person has pressure or severe abdominal pain
  6. The person is passing or vomiting blood
  7. The person has seizures or slurred speech
  8. The person has injuries to the head, neck or back
  9. The person has possible broken limbs
- Try to stay calm and assess the situation.
  - If the victim is bleeding and conscious, have them hold pressure to the source of bleeding.
  - You should hold pressure to the source **ONLY** if the person is unable to **AND** you have gloves or an impermeable barrier to protect yourself.
  - Provide comfort and reassurance that help is on the way.
  - Do not move an injured person unless he/she is in imminent danger.
  - Automatic Emergency Defibrillators are located in Clare Hall by Health Center, the Fine Arts Building by first floor restrooms, the Fieldhouse lobby, the Assisi lobby, and in Bonaventure Hall near the Conference Center. In the City Center, it is located on the first floor behind the security desk.
  - **DO NOT ATTEMPT** to clean up broken glass, blood, or other bodily fluids yourself. Follow universal precautions:
    - Use of Personal Protective Equipment (PPE): gloves, masks and protective eye wear.
    - Placement of barriers such as tissues or a towel between a caregiver and a bleeding person or ask them, if they're able, to do it themselves, i.e. wipe own nose or apply pressure to wounds.
    - Wash hands thoroughly with soap and water or use waterless sanitizing cleansers immediately following body fluid contact and glove removal.

### Campus Emergency Contact Numbers:

**911**- call for any issues of potential imminent harm, then, on the main campus, call security at 414-410-4220.

#### **Security- Main Campus- (414) 410-4220 (24 hours/day)**

If the phone cannot receive a call (usually if someone is in the lower level), the call automatically goes to the pager. If this occurs, wait for the verbal prompt, then put in your phone number, followed by the # sign. You

will receive a phone call back. Security has access to key phone numbers for crisis team, and will alert others as appropriate.

**Security- City Center- (414) 235-7897**

**Glendale dispatch (use instead of 911 when calling from cell) 414-962-4619**

**Assisi Hall desk- (414) 410-4517**

**Clare Hall Desk- (414) 410-4515**

**Student Health Center-410-4097 (call 24 hour nurse line after hours)**

<http://www.stitch.edu/Offices-and-Services/Health-and-Wellness/Health-Services/>