

# CARDINAL STRITCH UNIVERSITY INSTITUTIONAL REVIEW BOARD

## Online Training

Any individual performing research involving human participants must demonstrate an understanding of the rights of the participants and the responsibilities of the researcher. To do so, the Federal Government strongly recommends that researchers (students, faculty, and staff) complete an approved training program. Cardinal Stritch University's IRB chose the training program developed by the Office of Extramural Research due to its comprehensive yet simple nature.

**BEFORE SUBMITTING A RESEARCH PROTOCOL to a College Research Advisory Committee (RAC), log on to <http://phrp.nihtraining.com/users/login.php>.** Go to "New to PHRP Course" to register. Follow the registration directions and complete the training program. It will take about one hour. Read each section carefully since you will be quizzed at the end of each section.

**After you complete the program, print the completion certificate.** A copy of this certificate must be submitted with your IRB protocol. If a student is performing research as part of a course requirement (see *Definitions of Research*), both the student and faculty advisor/instructor must complete training and submit their certificates.

A program or department may use an alternative training program if it has been approved in advance by the IRB. The IRB will require at least six weeks to review new programs.