Library accounts

There are two library accounts that need to be set up, My Library Account in the TOPCAT library catalog, and ILLiad. Both accounts can be accessed via the links located at the top right of the library home page.

My Library Account on TOPCAT

My Library Account is accessed by entering your username and a password that you create. After logging in, you can:

- Access the Library’s subscription resources from off-campus
- View a list of items you currently have checked out
- View the status of your holds and requests
- View outstanding fines
- Renew items

Using your student ID and barcode

Your Stritch ID card acts as your library card. With it, you can:

- Borrow items from the Cardinal Stritch University Library
- Request and borrow items from SWITCH libraries
- Access Library’s subscription resources from off-campus
- Access your library account online

Finding your barcode online

If you do not have a Stritch ID card or do not have access to it at the moment, you can find your barcode on MyStritch.

1. Login to MyStritch
2. Click Personal Info on the top of the page
3. Click Get your library barcode information
4. Print the page for use in the library, or make note of the 14-digit barcode number

Changing your password

1. Login as outlined above
2. On the left, choose change your password and create a new password.

Username Options

You have two options for entering a username:

- CSU Barcode
  - found on the back of the CSU ID card
- CSU ID Number with the prefix “csu”
  - csu123456

Users cannot create their own username

First time login

All members of the Stritch community should use these credentials to login to My Library Account (TOPCAT) for the first time.

1. Go to My Library Account
2. Username: Enter your username as outlined above
3. Password: changeme

Tips for creating a password

- A password must be at least 6 characters long
- A password can contain letters and numbers
- The password is case sensitive
ILLiad Interlibrary Loan

ILLiad is an acronym for InterLibrary Loan internet accessible database, the electronic system you use to request an item through Interlibrary Loan.

InterLibrary Loan (ILL) is a service provided to help Cardinal Stritch University students, faculty and staff obtain materials for course related projects that are not owned by us and are not available through the SWITCH consortium. ILL staff will try to locate and obtain items for you from another library.

How long does it take?

- Articles and book chapter requests are usually delivered electronically within 1-3 days.
- Books: Requests usually arrive within 7-10 days. Some items may arrive more quickly and some may take longer, depending on distance and method of delivery from the loaning library. Be sure to allow adequate time for the verification, processing and delivery time from the lending library.

First time user registration

To request an item through Interlibrary Loan, you must first identify yourself to the library’s ILLiad system. To do this you fill out a registration form using your Web browser.

1. Go to ILLiad using the ILLiad link at the top of the library homepage
   - OR navigate to https://stritch.illiad.oclc.org/illiad/logon.html
2. Choose the First Time Users link
3. Fill out the registration form

Username and password

Username
Choose anything you like, such as your name, abbreviations, or an alphanumerical code. **NOTE: This username is not tied to your Stritch account.**

Password
Choose anything you like. We recommend that you follow good security practice and choose a password that is different from those you use to access other systems. ILLiad will encrypt your password, so it will remain secure. Only you will know your password.

More information

**Interlibrary loan service**
- General information on the Library’s interlibrary loan service
  - On the Library website, go to Using the Library > Borrowing > Interlibrary-Loan-Service

**ILLiad**
- Information on using the ILLiad interlibrary loan tool
  - On the Library website, go to Using the Library > Borrowing > Interlibrary loan

**Introduction to ILLiad**
- Video demonstration on using ILLiad
  - On the Library website, go to Demos & Tutorials > Library Demos