

MEMORANDUM OF UNDERSTANDING

ROCKFORD BUSINESS COLLEGE AND CARDINAL STRITCH UNIVERSITY

This articulation agreement establishes a cooperative relationship between Cardinal Stritch University (Stritch) and Rockford Business College (RBC), which will assist these schools to better serve the educational needs of adult students. The agreement sets forth policies and procedures by which RBC students may become eligible to enroll in bachelors programs offered through the College of Business at Stritch. The transfer policies described herein will be in effect upon date of signature for RBC graduates with completion dates after May, 2006. The agreement will be renewed at appropriate intervals, with content changes as deemed appropriate by the parties. Stritch will administer this agreement according to the procedures cited in Part D.

Note: Stritch reserves the right to make policy revisions, which may affect the contents of this agreement due to changes in the curriculum or quality standards at either institution.

The following documents are attached to this memorandum:

Part A: Program-to-Program Articulation Parameters for Rockford Business College:


AAS Professional Accountant	AAS Computer Administrator
AAS Business Administration	AAS Paralegal
AAS Business Administration/Accounting	AAS Medical Assistant
AAS Business Admin/Information Processing	AAS Medical Office Assistant
AAS Business Administration/Marketing	AAS Veterinary Technician

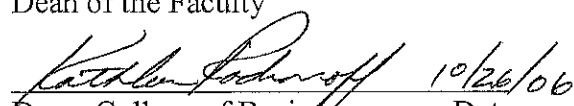
Part B: General Education and Liberal Arts Transfer Guide

Part C: Stritch Degree Completion Summary

Part D: Summary of Articulation Procedures

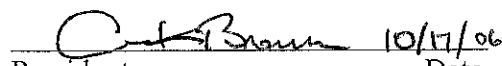
Cardinal Stritch University

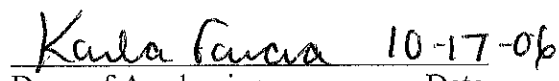

VP for Academic Affairs Date
Dean of the Faculty

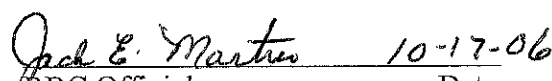

Dean, College of Business Date


Chair, Transfer Committee Date

Rockford Business College


President Date


Dean of Academics Date


RBC Official Date

PART A

PROGRAM-TO- PROGRAM ARTICULATION PARAMETERS

ARTICULATION FROM:

INSTITUTION: Rockford Business College (RBC)

DEGREE: Associate in Applied Science (A.A.S.)

PROGRAMS: 90 qtr. cr. (60 sem.) A.A.S. Professional Accountant
90 qtr. cr. (60 sem.) A.A.S. Business Administration
90 qtr. cr. (60 sem.) A.A.S. Business Administration/Accounting
91 qtr. cr. (60 sem.) A.A.S. Business Admin/Information Processing
91 qtr. cr. (60 sem.) A.A.S. Business Administration/Marketing
92 qtr. cr. (60 sem.) A.A.S. Computer Administrator
92 qtr. cr. (60 sem.) A.A.S. Paralegal
90 qtr. cr. (60 sem.) A.A.S. Medical Assistant
90 qtr. cr. (60 sem.) A.A.S. Medical Office Assistant
90 qtr. cr. (60 sem.) A.A.S. Veterinary Technician

COMPLETION DATE: Degree awarded from 5/06

ACCREDITATION: Accrediting Council for Independent Colleges and Schools (ACICS)

ARTICULATION TO:

INSTITUTION: Cardinal Stritch University (Stritch)

COLLEGE: College of Business

DEGREE: Bachelor of Science

MAJORS: Management (BSM)
Business Administration (BSBA)
Strategic Management of Information Systems (BS-SMIS)
Human Services Management (BS-HSM)
Public Safety Management (BS-PSM) Online

EFFECTIVE DATE: 5/06 to present

**PART B
GENERAL EDUCATION/LIBERAL ARTS TRANSFER GUIDE**

Cardinal Stritch University supports the educational philosophy that a student should be exposed to various ideas common to human experience, beyond the specifics of the undergraduate major. The College of Business requires all students to complete 39 credits of liberal arts courses; some of these are included in the major courses sequences as follows: MGT 301 Critical Thinking & Writing (3 cr.) and MGT 460 Business Ethics, SMS 459 Legal and Ethical Issues of Management Information Systems (3 cr.), HSM 466 Ethical Issues in Human Services (3 cr.), or PSM 458 Legal & Ethic Issues for Safety Organizations (3 cr.).

Written Communications	(W)	One course Writing (Critical Writing, MGT 301)
Oral Communications	(C)	One course in Public Speaking/Speech
Mathematics	(M)	One course College Algebra or above
Natural Science	(I)	One course in Natural Science
Social Science	(S)	Three courses from Economics, Geography, Political Science, Psychology, Sociology
Humanities	(H)	Three courses from Art, Music History or Appreciation, Theater Appreciation, Philosophy, Religion, History, Literature, Foreign Language
Ethics		One course (MGT 460, SMS 459, HSM 466, or PSM 458)

***The remaining credits to total 39 may be in any of the above Liberal Arts areas.

The following guide identifies which COB liberal arts requirements are satisfied by successful completion (grade of "C- or better) of RBC general education and business courses included in this articulation agreement. RBC general education courses with grades below "C" (such as C/D, D+, etc.) or courses identified as "elective" transfer as part of the total credit block, but do **not** satisfy Stritch liberal arts requirements.

Rockford Business College	Stritch Liberal Arts Equivalents
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1 quarter credit = 0.7 semester credit

BB 203 Economic Theory and Analysis	2.7 cr. (S) Social Science (ASB 115)
EE101 Speech	2.7 cr. (C) Oral Comm (ASB 104)
EE102 Psychology	2.7 cr. (S) Social Science (ASB 108)
EE103 College English Composition and Communication	2.7 cr. (X) Elective
EE199 Spanish Conversation and Grammar	2.7 cr. (H) Humanities
EE201 Psychology Applied to Work	2.7 cr. (S) Social Science
EE202 Research and Report Writing	2.0 cr. (X) Elective
EE203 Statistical Analysis	2.0 cr. (X) Elective
EE204 College Biology	2.0 cr. (I) Natural Science
EE205 Human Relations	2.7 cr. (S) Social Science
EE206 Culture and Diversity	2.7 cr. (S) Social Science
HH102 Anatomy and Physiology I	2.7 cr. (I) Natural Science
HH202 Anatomy and Physiology II	2.7 cr. (I) Natural Science

PART C
CARDINAL STRITCH UNIVERSITY DEGREE COMPLETION SUMMARY (BSM)

Upon maximum transfer of all associate degree credits (Liberal Arts credit applied only per the Transfer Guide listed in Part B) students need to complete the Stritch upper division major core courses and prerequisite elective courses listed below:

Bachelor of Science in Management (including prerequisite electives)*

<u>Course #</u>	<u>Title</u>	<u>Credits</u>
MGT 306	Principles of Self-Management	3
ASB 101*	Intro Written Communication (prerequisite)	3*
MGT 301	Critical Thinking and Writing	3
MGT 405	Management and Leadership	3
MGT 460	Business Ethics	3
MGT 435	Organizational Behavior	3
ASB 151*	Finite Mathematics	3*
ADM 321	Statistics I	3
MGT 445	Human Resource Management II	3
MGT 459	Negotiation and Conflict Resolution	3
MGT 430	Introduction to Management Information Systems	3
MGT 461	Communication for Management and Business	3
ASB 115*	Introduction to Economics (prerequisite)	3*
MGT 450	Financial Planning and Control Systems	3
MGT 426	Marketing	3
MGT 499	Capstone: Strategic Organizational Leadership	5
Totals		41 Major Core 9 Prerequisites*

The major core curriculum is structured sequentially, with students taking one course at a time. Courses involve four-hour class sessions once a week for 5-10 weeks. Participants also form a project team made up of three-to-five students who meet outside the class for four hours each week to work on assigned individual and group projects.

*Prerequisites can be satisfied through Stritch coursework as sequenced, or by successful completion of challenge examinations as offered by the College of Business. However, no credit is granted for completion of challenge exams.

A minimum of 128 credits is required for Bachelor of Science degree completion.

Some Stritch prerequisites or major core courses may be waived pending individual assessment of specific A.A.S. or A.S. degree courses.

**PART C
CARDINAL STRITCH UNIVERSITY DEGREE COMPLETION (BSBA)**

Upon maximum transfer of all associate degree credits (Liberal Arts credits applied only per the Transfer Guide listed in Part B) students need to complete the Stritch upper division major core courses and prerequisite elective courses listed below:

Bachelor of Science in Business Administration (including prerequisite electives)*

<u>Course #</u>	<u>Title</u>	<u>Credits</u>
MGT 306	Principles of Self-Management	3
ASB 101*	Intro Written Communications (prerequisite)	3*
MGT 301	Critical Thinking & Writing	3
MGT 405	Management and Leadership	3
MGT 460	Business Ethics	3
ASB 151*	Finite Mathematics (prerequisite)	3*
ADM 321	Statistics I	3
ADM 341	Microeconomics	3
ADM 346	Macroeconomics	3
ADM 411	Business Law II	3
ADM 426	Marketing	3
ASB 205*	Accounting I: Financial Accounting (prerequisite)	3*
ADM 335	Accounting II: Managerial Accounting	3
ADM 406	Managerial Finance	3
MGT 430	Introduction to Management Information Systems	3
ADM 496	Capstone: Business Policy and Strategy	<u>5</u>

**Totals 41 Major Core
9 Prerequisites***

The major core curriculum is structured sequentially, with students taking one course at a time. Courses involve four-hour class sessions once a week for 5-10 weeks. Participants also form a project team made up of three-to-five students who meet outside of the class for four hours each week to work on assigned individual and group projects.

*Prerequisites can be satisfied through Stritch coursework as sequenced, or by successful completion of challenge examinations as offered by the College of Business. However, no credit is granted for completion of challenge exams.

A minimum of 128 credits is required for Bachelor of Science degree completion.

Some Stritch prerequisites or major core courses may be waived pending individual assessment of specific A.A.S. or A.S. degree courses.

PART C
CARDINAL STRITCH UNIVERSITY DEGREE COMPLETION SUMMARY (BS-SMIS)

Upon maximum transfer of all associate degree credits (Liberal Arts credits applied only per the Transfer Guide listed in Part B) students need to complete the Stritch upper division major core courses and pre-requisite elective courses listed below:

Bachelor of Science in Strategic Management of Information Systems (including Prerequisite electives)*

<u>Course #</u>	<u>Title</u>	<u>Credits</u>
MGT 301	Principles of Self-Management	3
ASB 101*	Introduction To Written Communications (Prerequisite)	3*
MGT 301	Critical Thinking and Writing	3
MGT 405	Management and Leadership	3
MGT 430	Introduction to Management Information Systems	3
ASB 151*	Finite Mathematics (Prerequisite)	3*
SMS 403	Introduction to Project Management for Information Systems	3
SMS 459	Legal and Ethical Issues in Management of Information Systems	3
SMS 423	Business Data Communications	3
ADM 341	Microeconomics	3
MGT 450	Financial Systems Planning and Control Systems	3
SMS 441	Database Management	3
SMS 427	Marketing for the Information Age	3
SMS 439	Systems Analysis and Design	3
SMS 449	Enterprise Resources Planning	3
SMS 494	Capstone: Strategic Management of Information Systems	<u>5</u>
Totals		44 Major Credits 6 Prerequisites*

The major core curriculum is structured sequentially, with students taking one course at a time. Courses involve four-hour class sessions once a week for 5-10 weeks. Participants also form a project team made up of three-to-five students who meet outside the class for four hours each week to work on assigned individual and group projects.

*Prerequisites can be satisfied through Stritch coursework as sequenced, or by successful completion of challenge examinations as offered by the College of Business. However, no credit is granted for completion of challenge exams.

A minimum of 128 credits is required for Bachelor of Science degree completion.

Some Stritch prerequisites or major core courses may be waived pending individual assessment of specific A.A.S. or A.S. degree career courses.

PART C
CARDINAL STRITCH UNIVERSITY DEGREE COMPLETION (BS-PSM)

Upon maximum transfer of all associate degree credits (Liberal Arts credits applied only per the Transfer Guide listed in Part B) students need to complete the Stritch upper division major core courses and prerequisite elective courses listed below:

Bachelor of Science in Public Safety Management (including prerequisite electives)*

<u>Course #</u>	<u>Title</u>	<u>Credits</u>
MGT 306	Principles of Self Management	3
ASB 101*	Introduction to Written Communications (prerequisite)	3*
MGT 301	Critical Thinking and Writing	3
MGT 405	Management and Leadership	3
PSM 407	Introduction to Management of Public Agencies	3
PSM 415	Contemporary Issues In Public Safety	3
MGT 430	Introduction to Management Information Systems	3
ASB 151*	Finite Mathematics (prerequisite)	3*
ADM 321	Statistics I	3
MGT 435	Organizational Behavior	3
PSM 447	Human Resource Management of Public Agencies	3
ASB 115*	Introduction to Economics (prerequisite)	3*
PSM 451	Budgeting and Management Control Systems	3
PSM 455	Managerial Communication	3
PSM 457	Negotiation and Conflict Resolution	3
PSM 458	Legal & Ethical Issues for Public Safety Organizations	3
PSM 495	Capstone: Strategic Leadership for Public Safety Organizations	<u>5</u>
Totals		44 Major Core 9 Prerequisites*

The major core curriculum is structured sequentially, with students taking one course at a time. Courses involve four-hour class sessions and a four-hour project team session once a week for 5-10 weeks. Courses may also be offered through an online format.

*Prerequisites can be satisfied through Stritch coursework as sequenced, or by successful completion of challenge examinations as offered by the College of Business. However, no credit is granted for completion of challenge exams.

A minimum of 128 credits is required for Bachelor of Science degree completion.

Some Stritch prerequisites or major core courses may be waived pending individual assessment of specific A.A.S. or A.S. degree courses.

PART C
CARDINAL STRITCH UNIVERSITY DEGREE COMPLETION SUMMARY (BS-HSM)

Upon maximum transfer of all associate degree credits (Liberal Arts credit applied only per the Transfer Guide listed in Part B) students need to complete the Stritch upper division major core courses and prerequisite elective courses listed below:

Bachelor of Science in Human Services Management (including Prerequisite elective)*

<u>Course #</u>	<u>Title</u>	<u>Credits</u>
MGT 306	Principles of Self-Management	3
HSM 370	Principles and Trends in Human Services	3
ASB 101*	Intro to Written Communications (Prerequisite)	3*
MGT 301	Critical Thinking and Writing	3
HSM 408	Management and Supervision for Human Services Professionals	3
HSM 466	Ethical Issues in Human Services	3
HSM 437	Community Resources and Development	3
ASB 151*	Finite Mathematics (Prerequisite)	3*
MGT 323	Statistics and Data Interpretations	3
MGT 445	Human Resources Management II	3
HSM 468	Legal Issues in the Human Services Field	3
HSM 454	Communications and Grant Writing	3
ASB 115*	Introduction to Economics (Prerequisite)	3*
HSM 451	Finance and Budgeting for Human Services Organizations	3
HSM 429	Marketing and Fundraising for Human Services Organizations	3
HSM 491	Capstone: Human Services Strategy	<u>5</u>
Total		41 Major Core 9 Prerequisites*

The major core curriculum is structured sequentially, with student taking one course at a time. Courses involve four-hour class sessions once a week, generally for 5 weeks. Participants also form project teams made up of three-to-five students who meet outside the class for four hours each week to work on assigned individual and group projects.

*Prerequisites can be satisfied through Stritch coursework as sequenced, or by successful completion of challenge examinations as offered by the Student Services Division. However, no credit is granted for completion of challenge exams.

A minimum of 128 credits is required for Bachelor of Science degree completion.

Some Stritch prerequisites or major core courses may be waived pending individual assessment of specific A.A.S. degree courses.

PART D
SUMMARY OF ARTICULATION PROCEDURES

1. a) This articulation agreement is based upon the Rockford Business College 2006-07 courses and requirements for the associate degrees listed in Part A. A 2.0 cumulative GPA at the associate degree completion is required for this articulation to be in effect.

b) Without degree completion RBC courses will be evaluated on an individual course-by-course basis, and some courses accepted through this agreement may not be accepted, per Stritch transfer credit policies.
2. The articulation agreement is applied toward admission to and completion of the Bachelor of Science in Management (BSM), Business Administration (BSBA), Strategic Management of Information Systems (BS-SMIS), Human Services Management (BS-HSM), or Public Safety Management (BS-PSM) degrees offered by the College of Business of Cardinal Stritch University at all regional locations.
3. In order to be admitted into any Bachelor of Science degree program students must have:
 - a) Proficiency in the English Language as determined by the Admissions Office. Proficiency is usually demonstrated by two years of successful academic work in the United States at high school or college level, or by passing the Test of English as a Foreign Language (TOEFL) with a score of 550 or better.
 - b) Two years of full-time work experience post-high school, including exposure to the functions of management (e.g. planning, organizing, staffing, directing, controlling).
 - c) A minimum of 50 semester hours of transferable college credit with 2.0 grade point average.
4. The maximum number of semester credits which may be applied through the articulation agreement per degree is:

60 cr. A.A.S. Professional Accountant
60 cr. A.A.S. Business Administration
60 cr. A.A.S. Business Administration/Accounting
60 cr. A.A.S. Business Administration/Information Processing
60 cr. A.A.S. Business Administration/Marketing
60 cr. A.A.S. Computer Administrator
60 cr. A.A.S. Paralegal
60 cr. A.A.S. Medical Assistant
60 cr. A.A.S. Medical Office Assistant
60 cr. A.A.S. Veterinary Technician

5. Entering students who have successfully completed RBC general education courses with a grade of "C-" or better may apply them toward satisfying Stritch liberal arts requirements as specified in the Part B transfer guide. All other RBC courses completed, regardless of grade, transfer as elective credit.
6. Entering students are required to complete all credits in the major core, pre-requisites and all other requirements listed in Part C to receive the Stritch Bachelor of Science degree. A minimum of 128 credits is required for Bachelor of Science degree completion. *Some Stritch prerequisites or major core courses may be waived pending individual assessment of specific RBC major courses.*
7. This articulation agreement will be in effect from the date of approval, and may be applied to students who completed the associate degree identified in Part A after the date specified. Review and renewal of this agreement will be made at appropriate intervals. Officials identified in #11 will be notified for the purpose of review and renewal.
8. Stritch reserves the right to make policy changes that could effect the contents of this agreement.
9. Stritch and RBC may seek to jointly develop material and processes to promote the agreement. Stritch reserves the right to review promotional materials used.
10. No financial implication concerning the transfer or exchange of cash, equipment or real estate is intended or implied by this agreement. Stritch and RBC are separate and independent institutions and intend to remain so.
11. All official notices under this agreement shall be sent to:

a) Mark S. Reinholtz Director, Credit for Prior Learning Cardinal Stritch University 6801 N. Yates Road, Box 94A Milwaukee, WI 53217 (414) 410-4092, FAX: (414) 410-4239 E-mail: msreinholtz@stritch.edu	b) Chuck Brown, Ph. D. President Rockford Business College 730 North Church Street Rockford IL 61103 815-965-8616 cbrown@rbcsuccess.com
	Karla Garcia Dean of Academics Rockford Business College 730 North Church Street Rockford IL 61103 815-967-7318 kgarcia@rbcsuccess.com
12. Upon individual assessment, the terms of and intent of this agreement may be extended to include degrees identified in Part A (or similar) that were completed prior to or beyond the designated effective date.