



CARDINAL STRITCH UNIVERSITY

2014-2015 Graduate Catalog Addendum 2 January 2015

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CATALOG YEAR

Catalog year determines the set of academic program/curriculum requirements (Core, major, concentration, etc.) that must be fulfilled for graduation. In general, students must meet the degree requirements of the catalog in effect at the time of matriculation. However, if the degree requirements for graduation change, a student may petition to change to a more recent catalog year. A student must meet all the degree requirements for graduation set forth in the newer catalog. A student cannot qualify for graduation by meeting degree or program requirements from two different catalogs.

To change catalog years, a student should first meet with an advisor to determine whether such a change is in the best interest of the student's degree plan. The student will be required to submit a catalog year change request form, signed by advisor and program/department chair, to the Office of the Registrar. This form is available to students via an advisor or the Registrar's Office.

Students who leave the university and apply for re-entry will fall under the catalog policies as outlined under admissions requirements for re-entry students. These students must submit an appeal letter to the program chair, college dean, and Vice President of Academic Affairs if they wish to request a different catalog year.

Students are held to all other University policies (academic or otherwise) in the **current** catalog regardless of their catalog year as related to degree requirements.

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TRANSFER CREDIT

Up to nine credits may be accepted from another regionally accredited school toward a master's or doctoral degree earned at Cardinal Stritch University. Each college has residency requirements for the major that may be above and beyond what is articulated for the University. Program residency requirements are published in each college's program materials. Once credits are accepted in transfer at the University, the credits will be applied to any college based on the college's major/program requirements (subject to further restrictions by individual departments). These credits may include credits which have already been applied toward completion of another graduate degree program. No coursework may be applied toward a degree if it is more than seven years old at the time of graduation. Students must provide Cardinal Stritch University with official transcripts substantiating transfer coursework. All coursework must have a letter grade ("A" to

“F” or equivalent) to be considered. Only graduate coursework with an equivalent grade of “B-” and above will qualify for transfer to graduate degree programs at Stritch.

Undergraduate courses recognized as meeting graduate prerequisite requirements must have a grade of “C” or better. Undergraduate courses used to meet post-baccalaureate certification requirements must have a grade of “C-” or above. (Subject to further restrictions by individual Colleges.)

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WITHDRAWING FROM A COURSE OR PROGRAM

Traditional Calendar Degree Programs

After the Drop/Add period, a student may not add or drop a course. For courses scheduled in traditional academic terms, a student may withdraw from a course up to the 2/3 point of course meetings. Students in the traditional calendar degree program must withdraw in writing with their academic advisor. Once a student withdraws from a course, he/she is not allowed to sit-in on the course for content. The recorded date of the withdrawal will be the date the academic advisor is notified of the student’s intent. The student will then receive a grade of “W” for the course.

Withdrawal from all courses is the same as withdrawing from the University. To withdraw from the University, the student must withdraw in writing through the academic advisor on or before the last date of withdrawal as listed on the semester academic calendar. The recorded date of withdrawal will be the date the academic advisor or program is notified of the student’s intent. The student will then receive a grade of “W” for all courses.

Accelerated/Cohort Degree Programs

A student in an accelerated/cohort degree program may withdraw from a course up to the 2/3 point of course meetings. A student in an accelerated/cohort degree program must process a withdrawal through the college or department as specified in the college/program student handbook. Students should contact their academic advisor for course and program withdrawals. Once a student withdraws from a course, he/she is not allowed to sit-in on the course for content. Students will receive a grade of “W” only for course(s) that they were attending at the time of their withdrawal. Future courses will receive the designation of a dropped course.

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FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Where may one call for more information?

The University registrar can be reached at (414) 410-4081.

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RUTH S. COLEMAN COLLEGE OF NURSING AND HEALTH SCIENCES MISSION STATEMENT

The mission of the Ruth S. Coleman College of Nursing and Health Sciences is to create a challenging and affirming scholarly community, guided by the Franciscan Values, where faculty and students develop knowledge, skills, and attitudes that advance health, healthcare, and the healthcare profession through leadership, learning, and service.

RUTH S. COLEMAN COLLEGE OF NURSING AND HEALTH SCIENCES VISION

The vision of the Ruth S. Coleman College of Nursing and Health Sciences is to educate 21st century healthcare leaders to collaborate with the interprofessional team to build bridges for a healthier community.
